



St. MARTIN'S ENGINEERING COLLEGE

- ESTD : 2002 • A Non Minority Institution
- Affiliated to JNTUH • Approved by AICTE
- ISO 9001:2008 Certified • Accredited by NAAC & NBA
- SIRO Recognition by MST, Govt. of India

DEPARTMENT OF ENGLISH

CONVENING ORDER - BOARD OF STUDIES

The Board of Studies is the basic constituent of the academic system of an autonomous college. Its functions will include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system, etc. The Board of studies is constituted with the following members:

S. No.	Name of the Faculty	Designation	Responsibility	Signature
1	Dr. D. Sunil	Associate Professor	Chairman	
2	Dr. NVSN Lakshmi	Assistant Professor JNTUH	University Nominee	
3	Dr. G. Venkata Ramana	Associate Professor, BVRIT	Educationalist	
4	Dr. A. Usha Bala	Professor, CMRIT	Educationalist	
5	G. Laxmikanth	Associate Professor	Member	
6	J. Anjaneyulu	Assistant Professor	Member	
7	P. Prasanth Kumar	Assistant Professor	Member	
8	K. Chandrakala	Assistant Professor	Member	
9	D. Amani	Assistant Professor	Member	

Term: The term of the nominated members shall be three years.

Meetings: The Board of Studies shall meet at least twice a year.

Functions

The Board of Studies of a Department in the college shall:

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the Academic Council for appointment of examiners;
- Coordinate research, teaching, extension and other academic activities in the department/college.

12/2/2020
Principal

Copy to: IQAC & HOD-S&H